

## Request To Use Church Facilities

Date Request made \_\_\_\_\_

Name of Requestor \_\_\_\_\_

Member Y/N

Address \_\_\_\_\_

City \_\_\_\_\_

Phone Number \_\_\_\_\_

Purpose to which facility will be used \_\_\_\_\_

Date the event will be held \_\_\_\_\_

Requested beginning time \_\_\_\_\_

Approximate ending time \_\_\_\_\_

Use of Kitchen/Fellowship Hall

Cleanup

Total charges:    \$125.00

**NOTE: Payment in full before the date of the service**

Payment received by: \_\_\_\_\_

Requestor (print name): \_\_\_\_\_

Requestor signatore: \_\_\_\_\_